

Truly Engaging Employment Application

Truly Engaging is an equal opportunity employer. Truly Engaging does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name _____ Date _____

Address _____

E-mail Address _____

Home Phone # _____ Mobile Phone # _____

Are you eligible to work in the U.S? Yes No

Are you at least 18 years or older? (If no, you may be required to provide authorization to work.)
 Yes No

Have you ever been terminated from employment or asked to resign by an employer? Yes
 No

If yes, please provide company names and details _____

Are you available to work: Days Nights Full-time Part-time

Please provide any notes regarding your availability:

Can you work overtime, including weekends? Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes No

EMPLOYMENT DESIRED

Date you can start _____ Hourly rate/Salary desired _____

Position desired _____

Are you currently employed? If so may we inquire of your present employer? _____

REFERRAL SOURCE

How did you hear about us? Walk In Advertisement Referral Other

Have you ever worked for this company before?

Yes No Explain _____

Do you know anyone who works for our company? Yes No If yes, who? _____

EDUCATION	Name and location of school	Degree Received	Subjects studied/Major
High School			
College or University			
Trade, Business or Correspondence School			

EMPLOYMENT HISTORY Include your last seven (5) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Attach additional sheet if needed. *Incomplete information could disqualify you from further consideration.*

1. Employer Dates of Employment

Address

Phone () Manager's Name

Title/Duties

Reason for Leaving

2. Employer Dates of Employment

Address

Phone () Manager's Name

Title/Duties

Reason for Leaving

3. Employer Dates of Employment

Address

Phone () Manager's Name

Title/Duties

Reason for Leaving

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain.

REFERENCES

Please list the names of three persons not related to you, whom you have known at least three (3) years.

Name	Address, Phone, Email	Company	Years Acquainted
1			
2			
3			

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Truly Engaging to hire me. If I am hired, I understand that either Truly Engaging or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Truly Engaging has the authority to make any assurance to the contrary. I attest with my signature below that I have given to Truly Engaging true and complete information on this application. No requested information has been concealed. I authorize Truly Engaging to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date _____ Signature _____

PLEASE EMAIL COMPLETED APPLICATION TO JOBS@TRULYENGAGING.COM.